

The objective of Academic Staff College (ASC) is to produce excellent teachers who have good ICT and communication skills and have competency to give quality education to the students of Higher Education.

Keeping the above objective in mind ASC Indore frames the Curriculum of all the Refresher programs conducted through our department.

1.1 Curriculum Design and Development:

Every year UGC, New Delhi sanctions Orientation and Refresher programs to the department. UGC has already defined a broad curriculum for the Orientation program of the department. In Orientation program emphasis is given towards skill based sessions viz. use of computers for teaching-learning, communication and personality development, preparing the research proposal, setting the question papers for evaluation, how to write papers for seminar and conference, use of ICT for teaching-learning, how to give presentation etc.

In case of Refresher program the department in consultation with the coordinators of the refresher program designs the curriculum. The new topics are imbibed in the curriculum of the refresher courses whenever there is a change in the University syllabus.

1.2 Academic Flexibility

UGC has already defined the time frame option for both the Orientation and Refresher courses and thus this is not relevant for ASC's.

1.3 Feedback on Curriculum from Stakeholders (Students, Academic Peer, Alumni etc)

Towards the end of every program a formal feedback form is filled by the participants on regular basis that include questions related to curriculum. The department tries to incorporate the suggestions of the participants in the next Refresher as well as Orientation program. In addition, efforts are also made to incorporate the suggestions given by the participants during the course also.

1.4 Curriculum Update

Every year the curriculum of Refresher program is updated and revised keeping the professional and personal need of the participants. Apart from the regular refresher courses UGC has started giving short term courses (2-6 days) to ASC's and the curriculum of such programs are very specific. These curriculums for such programs are designed keeping the revised syllabus of the subject in mind.

1.5 Best Practices for realization of core values (Evaluation of Syllabi of Nationally recognized Institute etc.)

The curriculum of Orientation program is very broad and has topics which are of National value viz. National Integration, Human Rights, Right to information, Women's Right, Social Harmony, Brotherhood, Consumer protection act, Water and environment conservation, PIL etc. The main idea is to sensitize the teacher's fellow towards National issues so that the same could be transferred to the students of Higher Education. The curriculum of Refresher program is also designed keeping the latest trends of Higher Education. From time to time issues of National importance are incorporated in the syllabi of orientation programs recommended by the UGC and MHRD, New Delhi.

Reading material and latest research articles are provided to the participants of every program.

Syllabi for 2011-12 and 2012-13

UGC sanctions new Refresher and short term programs to ASC's every year and thus it is not possible to design the syllabus for these programs in advance. Though the participants and Coordinators opinion will be taken to revise and update the curriculum of the refresher program on continuous basis.

Emphasis will be given to organize more of Inter-disciplinary refresher courses in coming years.

The department under the banner is going to invite the Head of the departments of the Bio-technology, Biochemistry and Mathematics of the University to discuss the latest syllabus and the evaluation technique of the subjects in the above mentioned subjects and consequently organize short term programs (2-6 days) for their teachers. These programs will be organized in coordination with the respective departments.

